

**A. General Information**

**A0 Respondent Information (Not for Publication)**

A0	Name:	Ray C. Brown, Ph.D.	
A0	Title:	Director	
A0	Office:	Institutional Research	
A0	Mailing Address:	147 Westminster Hall	
A0	City/State/Zip/Country:	Fulton, MO 65251	
A0	Phone:	(573)-592-5238	
A0	Fax:		
A0	E-mail Address:	<a href="mailto:ray.brown@westminster-mo.edu">ray.brown@westminster-mo.edu</a>	
A0	Are your responses to the CDS posted for reference on your institution's Web site?	Yes	No
		X	
A0	If yes, please provide the URL of the corresponding Web page:	<a href="http://www.westminster-mo.edu/academics/assessment/Pages/default.aspx">www.westminster-mo.edu/academics/assessment/Pages/default.aspx</a>	

**A0A** We invite you to indicate if there are items on the CDS for which you cannot use the requested analytic convention, cannot provide data for the cohort requested, whose methodology is unclear, or about which you have questions or comments in general. This information will not be published but will help the publishers further refine CDS items.

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**A1 Address Information**

A1	Name of College/University:	Westminster College
A1	Mailing Address:	501 Westminster Avenue
A1	City/State/Zip/Country:	Fulton, MO 65251
A1	Street Address (if different):	
A1	City/State/Zip/Country:	
A1	Main Phone Number:	(573)-592-5000
A1	WWW Home Page Address:	
A1	Admissions Phone Number:	(573)-592-5251
A1	Admissions Toll-Free Phone Number:	(800)-475-3361
A1	Admissions Office Mailing Address:	Champ Auditorium, Westminster College
A1	City/State/Zip/Country:	Fulton, MO 65251
A1	Admissions Fax Number:	(573)-592-5255
A1	Admissions E-mail Address:	<a href="mailto:admissions@westminster-mo.edu">admissions@westminster-mo.edu</a>
A1	If there is a separate URL for your school's online application, please specify: _____	<a href="http://www.westminster-mo.edu/admissions/applying/Pages/ApplyNow.aspx">www.westminster-mo.edu/admissions/applying/Pages/ApplyNow.aspx</a>

**A1** If you have a mailing address other than the above to which applications should be sent, please provide:

**A2 Source of institutional control (Check only one):**

A2	Public	
A2	Private (nonprofit)	X
A2	Proprietary	

**A3 Classify your undergraduate institution:**

A3	Coeducational college	X
A3	Men's college	
A3	Women's college	

**A4 Academic year calendar:**

A4	Semester	X
A4	Quarter	
A4	Trimester	
A4	4-1-4	
A4	Continuous	
A4	Differs by program (describe):	
A4	Other (describe):	

**A5 Degrees offered by your institution:**

A5	Certificate	
A5	Diploma	
A5	Associate	
A5	Transfer Associate	
A5	Terminal Associate	
A5	Bachelor's	X
A5	Postbachelor's certificate	
A5	Master's	
A5	Post-master's certificate	
A5	Doctoral degree research/scholarship	
A5	Doctoral degree -- professional practice	
A5	Doctoral degree -- other	

B1

B1		Men	Women	Men	Women
B1	<b>Undergraduates</b>				
B1	Degree-seeking, first-time freshmen	148	112	0	0
B1	Other first-year, degree-seeking	38	14	0	0
B1	All other degree-seeking	411	349	4	4
B1	<i>Total degree-seeking</i>	<b>597</b>	<b>475</b>	<b>4</b>	<b>4</b>
B1	All other undergraduates enrolled in credit courses	1	1	0	2
B1	<i>Total undergraduates</i>	<b>598</b>	<b>476</b>	<b>4</b>	<b>6</b>
B1	<b>Graduate</b>				
B1	Degree-seeking, first-time	n.a.	n.a.	n.a.	n.a.
B1	All other degree-seeking	n.a.	n.a.	n.a.	n.a.
B1	All other graduates enrolled in credit courses				
B1	<i>Total graduate</i>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
B1					1,084
B1					0
B1					<b>1,084</b>

B2

B2		Degree-Seeking First-Time First Year	Degree-Seeking Undergraduates (include first-time first-year)	Total Undergraduates (both degree- and non-degree-seeking)
B2		45	121	166
B2		10	28	38
B2		15	51	66
B2		176	564	740
B2		4	19	23
B2		5	9	14
B2		0	1	1
B2		4	9	13
B2		1	22	23
B2		<b>260</b>	<b>824</b>	<b>1,084</b>

**Persistence**

B3 NumU8.0153 T Tm(B3)Tj2.46055 Unde746 -1 6stencoLdt cDnB2  
 B2 B2

***Fall 2006 Cohort***

<b>B4</b>		
<b>B5</b>		278
<b>B6</b>		
<b>B7</b>		278
<b>B8</b>	Of the initial 2006 cohort, how many completed the program in more than four years but in five years or less (after August 31, 2010 and by August 31, 2011):	163
<b>B9</b>	Of the initial 2006 cohort, how many completed the program in more than five years but in six years or less (after August 31, 2011 and by August 31, 2012):	22
<b>B10</b>		10
<b>B11</b>		195
		70%

***Fall 2005 Cohort***

<b>B4</b>		
<b>B5</b>		270
<b>B6</b>		
<b>B7</b>		270
<b>B8</b>		145
<b>B9</b>		36
<b>B10</b>		0
		181

<b>B11</b>	Six-year graduation rate for 2005 cohort (question B10 divided by question B6):	67%
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#### For Two-Year Institutions

Please provide data for the 2009 cohort if available. If 2009 cohort data are not available, provide data for the 2008 cohort.

##### 2009 Cohort

<b>B12</b>	Initial 2009 cohort, total of first-time, full-time degree/certificate-seeking students:	
<b>B13</b>	Of the initial 2009 cohort, how many did not persist and did not graduate for the following reasons: death, permanent disability, service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions:	
<b>B14</b>	Final 2009 cohort, after adjusting for allowable exclusions (Subtract question B13 from question B12):	0
<b>B15</b>	Completers of programs of less than two years duration (total):	
<b>B16</b>	Completers of programs of less than two years within 150 percent of normal time:	
<b>B17</b>	Completers of programs of at least two but less than four years (total):	
<b>B18</b>	Completers of programs of at least two but less than four-years within 150 percent of normal time:	
<b>B19</b>	Total transfers-out (within three years) to other institutions:	
<b>B20</b>	Total transfers to two-year institutions:	
<b>B21</b>	Total transfers to four-year institutions:	

##### 2008 Cohort

<b>B12</b>	Initial 2008 cohort, total of first-time, full-time degree/certificate-seeking students:	
<b>B13</b>	Of the initial 2008 cohort, how many did not persist and did not graduate for the following reasons: death, permanent disability, service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions:	
<b>B14</b>	Final 2008 cohort, after adjusting for allowable exclusions (Subtract question B13 from question B12):	0
<b>B15</b>	Completers of programs of less than two years duration (total):	
<b>B16</b>	Completers of programs of less than two years within 150 percent of normal time:	
<b>B17</b>	Completers of programs of at least two but less than four years (total):	
<b>B18</b>	Completers of programs of at least two but less than four-years within 150 percent of normal time:	
<b>B19</b>	Total transfers-out (within three years) to other institutions:	
<b>B20</b>	Total transfers to two-year institutions:	
<b>B21</b>	Total transfers to four-year institutions:	

#### Retention Rates

Report for the cohort of all full-time, first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in Fall 2011 (or the preceding summer term). The initial cohort may be adjusted for students who departed for the following reasons: death, permanent disability, service in the armed forces, foreign aid service of the federal government or official church missions. No other adjustments to the initial cohort should be made.

<b>B22</b>	For the cohort of all full-time bachelor's (or equivalent) degree-seeking undergraduate students who entered your institution as freshmen in Fall 2011 (or the preceding summer term), what percentage was enrolled at your institution as of the date your institution calculates its official enrollment in Fall 2012?	83%
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**C. FIRST-TIME, FIRST-YEAR (FRESHMAN) ADMISSION**

**Applications**

**C1 First-time, first-year, (freshmen) students: Provide the number of degree-seeking, first-time, first-year students who applied, were admitted, and enrolled (full- or part-time) in Fall 2012. Include early decision, early action, and students who began studies during summer in this cohort. Applicants should include only those students who fulfilled the requirements for consideration for admission (i.e., who completed actionable applications) and who have been notified of one of the following actions: admission, nonadmission, placement on waiting list, or application withdrawn (by applicant or institution). Admitted applicants should include wait-listed students who were**

C1	Total first-time, first-year (freshman) men who applied	749
C1	Total first-time, first-year (freshman) women who applied	671

C1	Total first-time, first-year (freshman) men who were admitted	525
C1	Total first-time, first-year (freshman) women who were admitted	496

C1	Total full-time, first-time, first-year (freshman) men who enrolled	149
C1	Total part-time, first-time, first-year (freshman) men who enrolled	

C1	Total full-time, first-time, first-year (freshman) women who enrolled	112
C1	Total part-time, first-time, first-year (freshman) women who enrolled	

**C2 Freshman wait-listed students (students who met admission requirements but whose final admission was contingent on space availability)**

	Yes	No
C2	Do you have a policy of placing students on a waiting list?	X

**C2 If yes, please answer the questions below for Fall 2012 admissions:**

C2	Number of qualified applicants offered a place on waiting list	
C2	Number accepting a place on the waiting list	
C2	Number of wait-listed students admitted	

**C2** Is your waiting list ranked?

**C2** If yes, do you release that information to students?

**C2** Do you release that information to school counselors?

**Admission Requirements**

**C3 High school completion requirement**

C3	High school diploma is required and GED is accepted	X
C3	High school diploma is required and GED is not accepted	
C3	High school diploma or equivalent is not required	

**C4 Does your institution require or recommend a general college-preparatory program for degree-seeking students?**

C4	Require	
C4	Recommend	X
C4	Neither require nor recommend	

**C5 Distribution of high school units required and/or recommended.** Specify the distribution of academic high school course units required and/or recommended of all or most degree-seeking students using Carnegie units (one unit equals one year of study or its equivalent). If you use a different system for calculating units, please convert.

	Units Required	Units Recommended
C5	Total academic units	16
C5	English	4
C5	Mathematics	3
C5	Science	2
C5	Of these, units that must be lab	2
C5	Foreign language	2
C5	Social studies	2
C5	History	
C5	Academic electives	2
C5	Computer Science	
C5	Visual/Performing Arts	

C5 Other (specify)

**Basis for Selection**

C6

C6  
C6  
C6  
C6  
C6

C7

C7		Very Important	Important	Considered	Not Considered
C7	<b>Academic</b>				
C7	Rigor of secondary school record	X			
C7	Class rank		X		
C7	Academic GPA		X		
C7	Standardized test scores	X			
C7	Application Essay			X	
C7	Recommendation(s)		X		
C7	<b>Nonacademic</b>				
C7					

[Redacted]

[Redacted]

**C8C**  
**C8C**  
**C8C** For admission  
**C8C** For placement  
**C8C**

**SAT essay**

**ACT essay**





Common Data Set 2012-2013

C9	600-699	3.00%	22.00%	
C9	500-599	38.00%	27.00%	
C9	400-499	27.00%	41.00%	
C9	300-399	30.00%	5.00%	
C9	200-299	0.00%	0.00%	
	Totals should = 100%	101.00%	100.00%	0.00%
C9		ACT Composite	ACT English	ACT Math
C9	30-36	9.00%	18.00%	10.00%
C9	24-29	45.00%	38.00%	43.00%
C9	18-23	41.00%	36.00%	33.00%
C9	12-17	4.00%	7.00%	13.00%
C9	6-11	0.00%	0.00%	0.00%
C9	Below 6	0.00%	0.00%	0.00%
	Totals should = 100%	99.00%	99.00%	99.00%

C10

C10				23%
C10				43%
C10				75% Top half +
C10				25% bottom half = 100%
C10				4%
C10				
				63%

C11

C11		34.00%
C11		19.00%
C11		14.00%
C11		10.00%
C11		19.00%
C11		5.00%
C11		0.00%
C11		0.00%
		101.00%

C12

C12		3.43
C12		82.00%

**Admission Policies**

C13	<b>Application Fee</b>		
C13		Yes	No
C13	Does your institution have an application fee?		X
C13	Amount of application fee:		
C13		Yes	No
C13	Can it be waived for applicants with financial need?		
C13	Same fee:		
C13	Free:		
C13	Reduced:		
C13		Yes	No
C13	Can on-line application fee be		

**C14 Application closing date**

C14  Yes  No

C14 Does your institution have an application closing date?

C14 Application closing date (fall):

C14 Priority date:

C15  Yes  No

C15

**C16 Notification to applicants of admission decision sent (fill in one only)**

C16 On a rolling basis beginning

(date): 1-Oct

C16 By (date):

C16 Other:

**C17 Reply policy for admitted applicants (fill in one only)**

C17 Must reply by (date):

C17 No set date:

C17 Must reply by May 1 or within

\_\_\_\_\_ weeks if notified thereafter 3

C17 Other:

C17

C17

C17

C17 Yes, in full

C17 Yes, in part

C17 No

**C18 Deferred admission**

C18  Yes  No

C18 Does your institution allow students to postpone enrollment after admission?

C18 If yes, maximum period of postponement: 12

**C19 Early admission of high school students**

C19  Yes  No

C19 Does your institution allow high school students to enroll as full-time, first-time, first-year (freshman) students one year or more before high school graduation?

**C20 Common Application**

(Initiated during 2006-2007 cycle)

**Early Decision and Early Action Plans**

**C21 Early Decision**

C21  Yes  No

C21

C21

C21 First or only early decision plan closing date

C21 First or only early decision plan notification date

C21 Other early decision plan closing date

C21 Other early decision plan notification date

**C21 For the Fall 2012 entering class:**

C21 Number of early decision applications received by TjT\*(school grT TD(C21)Tj/TT2 1 Tf45.6032 -2.5556 T93..465igh school students to enroof7 Tlosiate)Tj0 -3.76

C21 Number of applicants admitted under early decision plan

C21 Please provide significant details about your early decision plan:

--

**C22 Early action**

	Yes	No
C22		
C22	Do you have a nonbinding early action plan whereby students are notified of an admission decision well in advance of the regular notification date but do not have to commit to attending your college?	
	X	

C22 If "yes," please complete the following:

C22	Early action closing date	
C22	Early action notification date	

C22 Is your early action plan a "restrictive" plan under which you limit students from applying to other early plans?

	Yes	No
C22		



D10	Does an open admission policy, if reported, apply to transfer students?		X
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D11 Describe additional requirements for transfer admission, if applicable:

**Transfer Credit Policies**

D12	Report the lowest grade earned for any course that may be transferred for credit:	C
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D13		Number	Unit Type
D13	Maximum number of credits or courses that may be transferred from a two-year institution:	61	

D14		Number	Unit Type
D14	Maximum number of credits or courses that may be transferred from a four-year institution:	74	

D15	Minimum number of credits that transfers must complete at your institution to earn an associate degree:	
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D16	Minimum number of credits that transfers must complete at your institution to earn a bachelor's degree:	48.00
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D17 Describe other transfer credit policies:





F1

F1  First-time, first-year  
(freshman) Undergraduates  
students

F1

F1

F1

F1

F1

F1

F1

F1

F2

F2 Campus Ministries X

F2 Choral groups X

F2 Concert band

F2 Dance X

F2 Drama/theater

F2 International Student X

F2 Organization

F2







G5

G5



Residents





H1



2012-2013  
estimated

2011-2012  
final

H1

H3

H3

H3

H3



Common Data Set 2012-2013

<b>H2</b>	c) Number of students in line <b>b</b> who were determined to have financial need	155	656	54
<b>H2</b>	d) Number of students in line <b>c</b> who were awarded any			



Exclude: \* those who transferred in.  
 \* money borrowed at other institutions.

H4	Provide the percentage of the class (defined above) who borrowed at any time through any loan programs (institutional, state, Federal Perkins, Federal Stafford Subsidized and Unsubsidized, private loans that were certified by your institution, etc.; exclude parent loans). Include both Federal Direct Student Loans and Federal Family Education Loans.	64%
H4a	Provide the percentage of the class (defined above) who borrowed at any time through federal loan programs--Federal Perkins, Federal Stafford Subsidized and Unsubsidized. Include both Federal Direct Student Loans and Federal Family Education Loans. NOTE: exclude all institutional, state, private alternative loans and parent loans.	64%
H5	Report the average per-undergraduate-borrower cumulative principal borrowed of those in line H4.	\$26,723
H5a	Report the average per-undergraduate-borrower cumulative principal borrowed, of those in H4a, through federal loan programs--Federal Perkins, Federal Stafford Subsidized and Unsubsidized. Include both Federal Direct Student Loans and Federal Family Education Loans. These are listed in line H4a. NOTE: exclude all institutional, state, private alternative loans and exclude parent loans.	\$24,601

**Aid to Undergraduate Degree-seeking Nonresident Aliens** (Note: Report numbers and dollar amounts for the same academic year checked in item H1.)

H6 Indicate your institution's policy regarding institutional scholarship and grant aid for undergraduate degree-seeking nonresident aliens:

H6	Institutional need-based scholarship or grant aid is available	
H6	Institutional non-need-based scholarship or grant aid is available	
H6	Institutional scholarship or grant aid is not available	

H6	If institutional financial aid is available for undergraduate degree-seeking nonresident aliens, provide the number of undergraduate degree-seeking nonresident aliens who were awarded need-based or non-need-based aid:	174
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H6	Average dollar amount of institutional financial aid awarded to undergraduate degree-seeking nonresident aliens:	\$11,569
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H6	Total dollar amount of institutional financial aid awarded to undergraduate degree-seeking nonresident aliens:	\$2,012,986
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H7 Check off all financial aid forms nonresident alien first-year financial aid applicants must submit:

H7	Institution's own financial aid form	
H7	CSS/Financial Aid PROFILE	
H7	International Student's Financial Aid Application	
H7	International Student's Certification of Finances	
H7	Other (specify):	

**Process for First-Year/Freshman Students**

H8 Check off all financial aid forms domestic first-year (freshman) financial aid applicants must submit:

H8	FAFSA	
H8	Institution's own financial aid form	
H8	CSS/Financial Aid PROFILE	
H8	State aid form	
H8	Noncustodial PROFILE	
H8	Business/Farm Supplement	
H8	Other (specify):	

H9 Indicate filing dates for first-year (freshman) students:

H9	Priority date for filing required financial aid forms:	2/15
H9	Deadline for filing required financial aid forms:	

H9 No deadline for filing required forms (applications processed on a rolling basis):

H10 Indicate notification dates for first-year (freshman) students (answer a or b):

H10 a) Students notified on or about (date):

H10  Yes No

H10 b) Students notified on a rolling basis:

H10 If yes, starting date: 3/15

H11

H11

H11 3

**Types of Aid Available**

Please check off all types of aid available to undergraduates at your institution:

H12

H12

H12

H12

H12

H12

H12

H12

H12

H12

H13 Scholarships and Grants

H13

H13 Federal Pell

H13 SEOG

H13 State scholarships/grants

H13 Private scholarships

H13 College/university scholarship or grant aid from institutional funds

H13 United Negro College Fund

H13 Federal Nursing Scholarship

H13 Other (specify):

H14 Check off criteria used in awarding institutional aid. Check all that apply.

H14  Non-Need Based  Need-Based

H14 Academics

H14 Alumni affiliation

H14 Art

H14 Athletics

H14 Job skills

H14 ROTC

H14 Leadership

H14 Minority status

H14 Music/drama

H14 Religious affiliation

H14 State/district residency

H15

If your institution has recently implemented any major financial aid policy, program, or initiative to make your institution more affordable to incoming students such as replacing loans with grants, or waiving costs for families below a certain income level please provide details below:

**I. INSTRUCTIONAL FACULTY AND CLASS SIZE**

Please report the number of instructional faculty members in each category for Fall 2012. Include faculty who are on your institution's payroll on the census date your institution uses for

**I1 IPEDS/AAUP.**

The following definition of full-time instructional faculty is used by the American Association of University Professors (AAUP) in its annual Faculty Compensation Survey (the part time definitions are not used by AAUP). Instructional Faculty is defined as those members of the instructional-research staff whose major regular assignment is instruction, including those with released time for research. Use the chart below to determine inclusions and exclusions:

	Full-time	Part-time
(a) instructional faculty in preclinical and clinical medicine, faculty who are not paid (e.g., those who donate their services or are in the military), or research-only faculty, post-doctoral fellows, or pre-doctoral fellows	Exclude	Include only if they teach one or more non-clinical credit courses
(b) administrative officers with titles such as dean of students, librarian, registrar, coach, and the like, even though they may devote part of their time to classroom instruction and may have faculty status	Exclude	Include if they teach one or more non-clinical credit courses
(c) other administrators/staff who teach one or more non-clinical credit courses even though they do not have faculty status	Exclude	Include
(d) undergraduate or graduate students who assist in the instruction of courses, but have titles such as teaching assistant, teaching fellow, and the like	Exclude	Exclude
(e) faculty on sabbatical or leave with pay	Include	Exclude
(f) faculty on leave without pay	Exclude	Exclude
(g) replacement faculty for faculty on sabbatical leave or leave with pay	Exclude	Include

*Full-time instructional faculty:* faculty employed on a full-time basis for instruction (including those with released time for research)

*Part-time instructional faculty:* Adjuncts and other instructors being paid solely for part-time classroom instruction. Also includes full-time faculty teaching less than two semesters, three quarters, two trimesters, or two four-month sessions. Employees who are not considered full-time instructional faculty but who teach one or more non-clinical credit courses may be counted as part-time faculty.

*Minority faculty:* includes faculty who designate themselves as Black, non-Hispanic; American Indian or Alaska Native; Asian, Native Hawaiian or other Pacific Islander, or Hispanic.

*Doctorate:* includes such degrees as Doctor of Philosophy, Doctor of Education, Doctor of Juridical Science, and Doctor of Public Health in any field such as arts, sciences, education, engineering, business, and public administration. Also includes terminal degrees formerly designated as "first professional," including dentistry (DDS or DMD), medicine (MD), optometry (OD), osteopathic medicine (DO), pharmacy (DPharm or BPharm), podiatric medicine (DPM), veterinary medicine (DVM), chiropractic (DC or DCM), or law (JD).

*Terminal degree:* the highest degree in a field: example, M. Arch (architecture) and MFA (master of fine arts).

	Full-Time	Part-Time	Total
I1 a) Total number of instructional faculty	64	33	97
I1 b) Total number who are members of minority groups	4	1	5
I1 c) Total number who are women	26	15	41
I1 d) Total number who are men	38	18	56
I1 e) Total number who are nonresident aliens (international)	0	0	0
I1 f) Total number with doctorate, or other terminal degree	58	7	65
I1 g) Total number whose highest degree is a master's but not a terminal master's	9	21	30
I1 h) Total number whose highest degree is a bachelor's	0	5	5
I1 i) Total number whose highest degree is unknown or other (Note:	0	0	0
I1 j) Total number in stand-alone graduate/ professional programs in which faculty teach virtually only graduate-level students	N.A.	N.A.	N.A.

**I1**

**Student to Faculty Ratio**

**I2** Report the Fall 2012 ratio of full-time equivalent students (full-time plus 1/3 part time) to full-time equivalent

I2	Fall 2012 Student to Faculty ratio	14 to 1	(based on	1079	students
			and	77	faculty).

I3

I3

I3  
I3

2-9	10-19	20-29	30-39	40-49	50-99	100+	Total
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<b>Commuter:</b> A student who lives off campus in housing that is not owned by, operated by, or affiliated with the college. This category includes students who commute from home and students who have moved to the area to attend college.
<b>Contact hour:</b> A unit of measure that represents an hour of scheduled instruction given to students. Also referred to as clock hour.
<b>Continuous basis (for program enrollment):</b> A calendar system classification that is used by institutions that enroll students at any time during the academic year. For example, a cosmetology school or a word processing school might allow students to enroll and begin studies at various times, with no requirement that classes begin on a certain date.
<b>Cooperative education program:</b> A program that provides for alternate class attendance and employment in business, industry, or government.
<b>Cooperative housing:</b> College-owned, -operated, or -affiliated housing in which students share room and board expenses and participate in household chores to reduce living expenses.
<b>*Counseling service:</b> Activities designed to assist students in making plans and decisions related to their education, career, or personal development.
<b>Credit:</b> Recognition of attendance or performance in an instructional activity (course or program) that can be applied by a recipient toward the requirements for a degree, diploma, certificate, or other formal award.
<b>Credit course:</b> A course that, if successfully completed, can be applied toward the number of courses required for achieving a degree, diploma, certificate, or other formal award.
<b>Credit hour:</b> A unit of measure representing an hour (50 minutes) of instruction over a 15-week period in a semester or trimester system or a 10-week period in a quarter system. It is applied toward the total number of hours needed for completing the requirements of a degree, diploma, certificate, or other formal award.
<b>Cross-registration:</b> A system whereby students enrolled at one institution may take courses at another institution without having to apply to the second institution.
<b>Deferred admission:</b> The practice of permitting admitted students to postpone enrollment, usually for a period of one academic term or one year.
<b>Degree:</b> An award conferred by a college, university, or other postsecondary education institution as official recognition for the successful completion of a program of studies.
<b>Degree-seeking students:</b> Students enrolled in courses for credit who are recognized by the institution as seeking a degree or formal award. At the undergraduate level, this is intended to include students enrolled in vocational or occupational programs.
<b>Differs by program (calendar system):</b> A calendar system classification that is used by institutions that have occupational/vocational programs of varying length. These schools may enroll students at specific times depending on the program desired. For example, a school might offer a two-month program in January, March, May, September, and November; and a three-month program in January, April, and October.
<b>Diploma:</b> See <b>Postsecondary award, certificate, or diploma.</b>
<b>Distance learning:</b> An option for earning course credit at off-campus locations via cable television, internet, satellite classes, videotapes, correspondence courses, or other means.
<b>Doctor's degree-research/scholarship:</b> A Ph.D. or other doctor's degree that requires advanced work beyond the master's level, including the preparation and defense of a dissertation based on original research, or the planning and execution of an original project demonstrating substantial artistic or scholarly achievement. Some examples of this type of degree may include Ed.D., D.M.A., D.B.A., D.Sc., D.A., or D.M., and others, as designated by the awarding institution.
<b>Doctor's degree-professional practice:</b> A doctor's degree that is conferred upon completion of a program providing the knowledge and skills for the recognition, credential, or license required for professional practice. The degree is awarded after a period of study such that the total time to the degree, including both pre-professional and professional preparation, equals at least six full-time equivalent academic years. Some of these degrees were formerly classified as "first-professional" and may include: Chiropractic (D.C. or D.C.M.); Dentistry (D.D.S. or D.M.D.); Law (L.L.B. or J.D.); Medicine (M.D.); Optometry (O.D.); Osteopathic Medicine (D.O.); Pharmacy (Pharm.D.); Podiatry (D.P.M., Pod.D., D.P.); or, Veterinary Medicine (D.V.M.), and others, as designated by the awarding institution.
<b>Doctor's degree-other:</b> A doctor's degree that does not meet the definition of a doctor's degree - research/scholarship or a doctor's degree - professional practice.
<b>Double major:</b> Program in which students may complete two undergraduate programs of study simultaneously.
<b>Dual enrollment:</b> A program through which high school students may enroll in college courses while still enrolled in high school. Students are not required to apply for admission to the college in order to participate.
<b>Early action plan:</b> An admission plan that allows students to apply and be notified of an admission decision well in advance of the regular notification dates. If admitted, the candidate is not committed to enroll; the student may reply to the offer under the college's regular reply policy.
<b>Early admission:</b> A policy under which students who have not completed high school are admitted and enroll full time in college, usually after completion of their junior year.

**Early decision plan:** A plan that permits students to apply and be notified of an admission decision (and financial aid offer if applicable) well in advance of the regular notification date. Applicants agree to accept an offer of admission and, if admitted, to withdraw their applications from other colleges. There are three possible decisions for early decision applicants: admitted, denied, or not admitted but forwarded for consideration with the regular applicant pool, without prejudice.

**English as a Second Language (ESL):** A course of study designed specifically for students whose native language is not English.

**Exchange student program-domestic:** Any arrangement between a student and a college that permits study for a semester or more at another college **in the United States** without extending the amount of time required for a degree. **See also Study abroad.**

**External degree program:** A program of study in which students earn credits toward a degree through independent study, college courses, proficiency examinations, and personal experience. External degree programs require minimal or no classroom attendance.

**Extracurricular activities (as admission factor):** Special consideration in the admissions process given for participation in both school and nonschool-related activities of interest to the college, such as clubs, hobbies, student government, athletics, performing arts, etc.

**First-time student:** A student attending any institution for the first time at the level enrolled. Includes students enrolled in the fall term who attended a postsecondary institution for the first time at the same level in the prior summer term. Also includes students who entered with advanced standing (college credit earned before graduation from high school).

**First-time, first-year (freshman) student:** A student attending any institution for the first time at the undergraduate level. Includes students enrolled in the fall term who attended college for the first time in the prior summer term. Also includes students who entered with advanced standing (college credits earned before graduation from high school).

**First-year student:** A student who has completed less than the equivalent of 1 full year of undergraduate work; that is, less than 30 semester hours (in a 120-hour degree program) or less than 900 contact hours.

**Freshman:** A first-year undergraduate student.

**\*Freshman/new student orientation:** Orientation addressing the academic, social, emotional, and intellectual issues involved in beginning college. May be a few hours or a few days in length; at some colleges, there is a fee.

**Full-time student (undergraduate):** A student enrolled for 12 or more semester credits, 12 or more quarter credits, or 24 or more contact hours a week each term.

**Geographical residence (as admission factor):** Special consideration in the admission process given to students from a particular region, state, or country of residence.

**Grade-point average (academic high school GPA):** The sum of grade points a student has earned in secondary school divided by the number of courses taken. The most common system of assigning numbers to grades counts four points for an A, three points for a B, two points for a C, one point for a D, and no points for an E or F. Unweighted GPA's assign the same weight to each course. Weighting gives students additional points for their

**Liberal arts/career combination:** Program in which a student earns undergraduate degrees in two separate fields, one in a liberal arts major and the other in a professional or specialized major, whether on campus or through cross registration.

**Master's degree:** An award that requires the successful completion of a program of study of generally one or two full-time equivalent academic years of work beyond the bachelor's degree. Some of these degrees, such as those in Theology (M.Div., M.H.L./Rav) that were formerly classified as "first-professional", may require more than two full-time equivalent academic years of work.

**Minority affiliation (as admission factor):** Special consideration in the admission process for members of designated racial/ethnic minority group

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**Race/ethnicity unknown:** Category used to classify students or employees whose race/ethnicity is not known and whom institutions are unable to place in one of the specified racial/ethnic categories.

**Religious affiliation/commitment (as admission factor):** Special consideration given in the admission process for affiliation with a certain church or faith/religion, commitment to a religious vocation, or observance of certain religious tenets/lifestyle.

**\*Religious counseling:** One-on-one or group counseling with trained professionals for students who want to explore religious

**Weekend college:** A program that allows students to take a complete course of study and attend classes onl